

WATERBEACH PARISH COUNCIL

Highways Committee

Terms of Reference – tabled for review May 2021

Membership and meetings:

- The Committee comprises FIVE elected members of the Parish Council plus the Chair of the Council, District and County Councillors for Parish of Waterbeach and any co-opted representatives if approved by full Council.
- The quorum shall be three of the committee members
- The committee shall normally meet quarterly, and at such additional times as the Committee Chair shall require. The Parish Clerk will call a meeting of the Committee at such time as agreed by the Committee or the Committee Chair and publish the Agenda following standard Council practice.

Areas of Responsibility:

The Highways Committee is not a decision making committee but it will:

- consider Highways related matters that may affect the Parish of Waterbeach which have been referred by full Council or passed directly to the Highways Committee for their attention.
- monitor the actions undertaken by Cambridgeshire County Council to address points notified to them by the Parish Council as a result of discussions at full Council meetings, Highway meetings or information received by the Clerk from members of the public.
- liaise with adjoining parishes and groups where topics that have Highways implications for the local area are being discussed.
- be responsible for the use of the Mobile Vehicle Speed Activation Sign (MVAS) and the initial review of data it provides.
- be responsible for monitoring the work done by Cambridgeshire County Council on the Highways in the Parish of Waterbeach
- draw up applications for funding from the Local Highways Improvement Fund or other such schemes involving Highways improvements in the Parish of Waterbeach.